



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**



Cabinet

Tuesday, 12 March 2024

Report of Councillor Richard Cleaver,
Deputy Leader of the Council

Contract award for the upgrade of the CCTV network and to enable Connected Towns

Report Author

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Purpose of Report

To approve the use of the Crown Commercial Framework RM6116 Network Services 3 Framework to award the contract to upgrade the Council's CCTV network and support the UKSPF 'Connected Towns' project.

Recommendations

That Cabinet:

1. Approve the award of the contract to British Telecom PLC for the upgrade of the Council's CCTV Camera Network, provision of wireless hubs and the annual repairs and maintenance of the network for a period of 5 years.

Decision Information

Is this a Key Decision?	Yes.
Does the report contain any exempt or confidential information not for publication?	Yes – Appendix 1 is exempt under Section 100(a)(4) of the Local Government Act 1972; paragraph 3 of Schedule 12A of the Act. The press and public may be excluded from the meeting during consideration of Appendix 1, on the grounds that if they were to be present, exempt information could be disclosed to them.
What are the relevant corporate priorities?	Effective council

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance

- 1.1 The cost of the upgrade of the existing analogue network and public Wi-fi will be met from the UKSPF allocation. The upgrade of the cameras will be met from the approved capital budget and £15k will be allocated from the property maintenance reserve as the relocation of the control room to the police station will reduce ongoing maintenance costs.
- 1.2 The revenue budget includes £70k for the repair and maintenance of the CCTV network, savings will be identified in the 2024/25 General Fund Budget to meet the budget shortfall of £52k. This is referenced at section 2.12 of the report.

Completed by: Richard Wyles, Deputy Chief Executive and s151 Officer

Procurement

- 1.3 The Crown Commercial Service Framework is fully compliant with UK Public Procurement Regulations. Call-off from the Framework must be undertaken in accordance with the Council's own Procurement Regulations.

Completed by: Helen Baldwin, Procurement Lead

Legal and Governance

- 1.4 There are no significant legal and governance risks arising from the report which are not already reflected elsewhere in the report, particularly in relation to procurement and compliance with the Council's Contract Procedure Rules.

Completed by: Graham Watts, Assistant Director (Governance and Public Protection) and Monitoring Officer

Risk and Mitigation

- 1.5 Any risks will be monitored as part of the contract management process.

2. Background to the Report

- 2.1 British Telecom PLC currently provides the Council's CCTV analogue network infrastructure which delivers CCTV coverage across the town centres in Grantham, Stamford, Bourne and Market Deeping.
- 2.2 The 2023/24 Capital programme includes a budget allocation of £597k for the upgrade of the CCTV network and connected Towns Project. The commencement of the project has been delayed due to BT reviewing their pricing structure in 2023 which impacted on the timeline for the provision of a quote. The project has also been delayed due to the decision by Openreach to retire the connectivity they currently provide for the CCTV network so an alternative connectivity option had to be identified.
- 2.3 As part of the upgrade of the CCTV network the Control Room will be relocated to the Grantham Police Station Headquarters which was approved by Cabinet on 11 September 2023. The Council is required to enter into a lease with the police for a period of 20 years for a peppercorn rent and it has been agreed that the annual service charge will be waived. Legal Services Lincolnshire are currently finalising the lease agreement with the Police.
- 2.4 The relocation of the control room to the Grantham Police Station Headquarters will bring a number of benefits including:
- Increased partnership working with the Police
 - Reduced timeline for the Police to review CCTV footage
 - Reduced lone working as the CCTV operatives would be based at the Police Station
 - Provision of modern facilities for the CCTV operatives
 - Reduction in operating costs from the current location

- 2.5 BT will upgrade the existing analogue network to Internet Protocol (IP) ethernet connectivity and 47 analogue CCTV cameras will be replaced with High Definition (HD) IP cameras, providing IP connectivity between the HD IP cameras across the network and the CCTV control room and “future proofing” the service when the analogue network is withdrawn.
- 2.6 The control room equipment will be upgraded which includes the supply of a new Milestone Video Management System Platform, 3 new workstations and video wall machines which includes connection of up to 150 cameras.
- 2.7 The upgrade includes free-to-access public Wi-Fi through the IP fibre network which will help to position the Council as an enabler, supporting digital inclusion. The access points will connect directly to the BT network so prior to installation of the points a detailed survey and design document will be produced for the Council which will ensure that we have a clear understanding of the wireless coverage that will be provided.
- 2.8 In the future, the Wi-Fi could be used to support other new services which complement the existing CCTV network, such as mobile deployable cameras and ‘smart place’ operations through internet connected sensors, for example, footfall monitoring.
- 2.9 It is proposed that the contract will be awarded to British Telecommunications PLC via a direct award of the Crown Commercial Service RM6116 Network Services 3 Framework.
- 2.10 The project and subsequent contract will consist of two elements using funding from the UK Shared Prosperity Fund (UKSPF) (upgrade of analogue network and Wi-Fi) and existing capital allocation to replace the analogue CCTV cameras with HD IP cameras.
- 2.11 The total cost of the project is £612k of which £244k will be funded from the UKSPF and there is a £353k approved allocation in the 2023/24 Capital programme. The budget shortfall of £15k will be funded from the property maintenance reserve.
- 2.12 BT will provide an annual repairs and maintenance service to the council for a period of 5 years for the IP network, replacement cameras, VMS platform and Wi-Fi access points for an annual cost of £122k, the proposed budget for 2024/25 is £70k so there is a budget shortfall of £52k.
- 2.13 The contract will be awarded to BT following approval and it is anticipated that the project will commence during March 2024 and will take a period of 4-6 months to complete.

3. Key Considerations

- 3.1 The key considerations are contained in this report.

4 Other Options Considered

- 4.1 The Council could go directly out to market, however, the existing network is currently provided by British Telecom PLC and switching supplier is not expected to deliver any benefit. It is not anticipated that going out directly to market would provide any preferential arrangement due to the economies of scale offered by the framework.

5. Reasons for the Recommendations

- 5.1 To ensure that the Council's CCTV network is upgraded, the quality of the CCTV imagery will be improved, the new control room location will improve the partnership working with the police who will benefit from a reduced timeline to review CCTV footage and to enable the installation of free-to-access public Wi-Fi.

6. Appendices

- 6.1 Appendix 1 - South Kesteven District Council CCTV Technical Solution Proposal (restricted)